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**BML MUNJAL  
UNIVERSITY™**

**A HERO GROUP INITIATIVE**



## **Environmental & Green Policy**

### **BML Munjal University, Gurugram**



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## **Environmental & Green Policy**

BML Munjal University, Gurugram is committed to managing its estates in accordance with responsibilities to the environment. These responsibilities shall be demonstrated within the following areas as a minimum:

1. **Tobacco Free premises:** The college administration pledges to make the premises totally tobacco free. No smoking or other type of tobacco products shall be allowed to inside the campus.
2. **Purchasing:** In purchasing its services, materials, equipment, and consumable items, the BML Munjal University, Gurugram will, where possible, purchase items produced in ways which do least environmental harm, which are not supplied with excessive packaging, which are benign or at least harmless in their effect on the environment. Where possible, campus input to the local community as well as reduction of environmental impact due to transportation.
3. **Cleaning:** The university shall use cleaning products based on environmental considerations as well as cost and suitability. It will monitor its working practices with a view to administering dosages so as to reduce the risk of over concentration and excess residue of unused cleaning mixtures finding their way into piped waste disposal systems.
4. **Waste Disposal and Recycling:** The university will seek to minimize its generation of waste by reduction of purchased materials where this does not compromise its primary functions, or by re-use of materials within or outside the university campus. Where reduction or re-use is not feasible, materials will be recycled wherever possible.
5. **Energy:** The university is environmentally responsible for its use of energy, and will therefore consider the sources, type, origin and destination of energy input and output throughout the premises. This will require careful monitoring of consumption, the elimination of excessive or unnecessary use, and an ongoing program of energy conservation. There are already renewable energy solar PV plants installed and in future also efforts shall be made to use renewable energy to the extent possible for mitigation of impact of energy use by university on environment.
6. **New Build and Building Refurbishment:** The university will ensure that whenever new construction or refurbishment, work is planned and executed in a manner which reflects environmentally responsible approaches defined by the National Building Code-2016.
7. **Green Travel Plan:** The university actively promotes the use of public transport, walking and cycling. The university, where possible encourages students and staff to use public transport when on college assignments. This plan is regularly reviewed. The travel of students shall also be encouraged through public or shared transport.



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8. **Food Policy:** The university will ensure that decisions pertaining to the purchase of food, together with the use and disposal of plastic crockery/cutlery, should at all times include environmental implications as well as such factors as cost and nutritional value.
9. **Environmental Rules and Guidelines:** The university commit to ensure compliance to extant pollution control and other applicable environmental guidelines.
10. **Water Use:** The university intends to promote optimization of water use by avoidance of wastage, treatment, recycling, and re-use of black water for other possible uses.
11. The university also commits for plastic free environment in premises.



**Registrar**

**BML Munjal University, Gurugram**



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<b>Standard Operating Procedure</b>	
<b>BML Munjal University, 67<sup>th</sup> Milestone, NH-8, Sidhrawali, Gurugram, Haryana - 122413</b>	
Policy Number	01
Subject	BMU Guest House
Version	2018/01
Effective Date	01 October 2018
Prepared by	Environment Club

**Purpose:** To lay down the basic rules and regulations for maintaining the cleanliness of BMU and reduce its plastic usage.

**Scope:** This procedure can be complete by taking certain measures at the administration level with the cooperation of students.

**Responsibility:** University students, faculties and supporting staff

**General:** Our University is a good example of greenery and cleanliness with 1250+ trees in the campus and to keep it the same way, we need to work together to maintain our campus environment litter and plastic free. We have decided to address this problem in two ways, one is at student level and other at administration level.

**At the Student Level:**

- Students in BMU should know the basic 3 R's principle (Reduce, Reuse, Recycle).
- Use of Eco-friendly bags.
- One must use dustbins installed in the campus to throw garbage. The two types of dustbins installed next to each other is for segregation of waste. A student should always use the blue dustbin to throw in the dry waste and the green dustbin to throw in the wet waste.



- Plastic materials should not be allowed to be used during any event. (which includes the use from plastic bottles in which water is served to the lanyards to carry the identification cards)

#### **At the Administrative Level:**

- Sweeping and mopping all surface flooring on daily basis.
- Vacuuming floors and carpets in administrative, and classroom buildings.
- Cleaning the walls, windows and other surfaces of rooms and buildings throughout campus regularly.
- Maintaining hand soaps and toiletries in every washroom.
- Maintenance of floor drains to assure that floors drain and dry properly after cleaning.
- Use of effective and safe cleaning products in restrooms, cafeterias and food preparation spaces.
- Creation of cleaning schedules that are checked and maintained by cleaning staff to assure that every building and room is attended to on a regular basis.

#### **Rules and Regulations to be imposed:**

- No food vendor (be it a regular vendor of our college or from outside on rental basis) will be allowed to serve in any plastic bags, glasses or bottles. Special permission should be taken from the administrative authorities to use the plastic products (aerated soft drinks).
- Special Permission from the administrative authorities should be taken for the usage of plastic materials for any event.
- Littering of waste (organic or inorganic) is strictly prohibited in the campus.
- Every BMU student can act as a marshal to protect the BMU environment and maintain its cleanliness. Students can mail the photograph or a video of the person responsible for littering to **bmugogreen@gmail.com**. If he is found guilty, he will be penalized with either of the 2 levels. Marshal's name will be anonymous and he will be suitably awarded.



## Penalties:

- We have kept two levels of penalties for the students who will be found guilty after the proper proof submitted by the marshals.
  - Level 1: Rs. 100
  - Level 2: Rs. 300

The amount will be directly included in student's next semester fee. The level of the penalty to be charged will be decided as per the committee.

- Any vendor in the campus found using plastic, can face a permanent ban from the college authorities i.e., the vendor will not be allowed to setup any business with the college in the near future.

**Note:** To implement the above model for a clean and green campus, we require the support of each and every student of BMU. We expect your active participation as a Marshal and for the every fine collected, the marshal will be awarded with the 25% of the amount collected as the fine as a reward for making a step towards 'Clean BMU'.

