**Applications are invited for the post of Research Associate (One Post) and Research Assistant (Two Posts) for an ICSSR funded Research Project at BML Munjal University (School of Engineering & Technology and Institute of Innovation and Entrepreneurship), Gurgaon for the project title “"Assessment of Smart Manufacturing Readiness of Auto Sector SMEs in India”.**

**Objective of Project:** The objective of this project would be developing an artifact which would allow manufacturing units to assess their readiness for smart manufacturing in the Indian and global context. The baseline readiness of the target sectors would be prepared and a roadmap for migration to smart manufacturing be suggested sector wise. The project aims at developing and analysing the data of various auto clusters in the country namely, Delhi NCR, Chennai and Pune. The preliminary study has been conducted based on data from ACMA and the survey instruments piloted in NCR cluster.

**Post: Research Associate (One Post)**

**Salary:** Rs. 25,000/- per month consolidated as per ICSSR guidelines

**Duration**: 12 months

**Essential Qualification**: – Post graduate in social science discipline (55% minimum) with NET /M.Phil/ Ph.D.

**Desired Candidate Profile:**

* Strong interpersonal skills with the ability to communicate and work with people across multiple levels and functions
* A continuous improvement and best practice attitude
* Organized, meticulous attention to detail
* Committed to a high standard of excellence which includes working professionally and ethically
* Demonstrates self-drive and initiative
* Ability to work under pressure
* Time management skills
* Ability to work in a team
* Strong analytical skills and problem-solving abilities
* Ability to maintain quality standards, ensuring the integrity of data

**Roles and Responsibilities:**

* Managing and responding to project related emails
* Identifying zone wise companies to collect data
* Extensive travel to meet target companies
* Maintaining accurate records of interviews conducted to collect data
* Summarizing interviews
* Providing ready access to all experimental data for PI and Co-PIs
* Working to construct and maintain database
* Familiarity with research methods and analysing data
* Providing ready access to all experimental data for PI and Co-PIs
* Preparing progress reports and presentations
* Monitoring the project budget
* Communicating with PI/Co-PIs to understand challenges and potential solutions
* Responding to internal and external queries about research

This list should not be considered as comprehensive, and the post holder will be expected to carry out other duties relevant and appropriate to this position.

**Post: Research Assistant (Two Posts)**

**Salary:** Rs. 20,000/- per month consolidated as per ICSSR guidelines

**Duration**: 12 months

**Essential Qualification: –** Ph. D./ M.Phil./ Postgraduate in social science discipline with minimum 55%

**Location:** **–** Chennai/ Vijayawada; Pune

**Desired Candidate Profile:**

* Strong interpersonal skills with the ability to communicate and work with people across multiple levels and functions
* A continuous improvement and best practice attitude
* Organized, meticulous attention to detail
* Committed to a high standard of excellence which includes working professionally and ethically
* Demonstrates self-drive and initiative
* Ability to work under pressure
* Time management skills
* Ability to work in a team
* Analytical skills and problem-solving abilities
* Ability to maintain quality standards, ensuring the integrity of data

**Roles and Responsibilities:**

* Managing and responding to project related emails
* Identifying zone wise companies to collect data
* Extensive travel to meet target companies
* Maintaining accurate records of interviews conducted to collect data
* Summarizing interviews
* Providing ready access to all experimental data for PI and Co-PIs
* Working to construct and maintain database
* Familiarity with research methods and analysing data
* Summarizing project results and preparing progress reports and presentations
* Monitoring the project budget
* Communicating with PI/Co-PIs to understand challenges and potential solutions
* Responding to internal and external queries about research

This list should not be considered as comprehensive, and the post holder will be expected to carry out other duties relevant and appropriate to this position.

**Application Process**: Application in plain paper with a brief CV may be sent to the following E-mail id: i2e@bmu.edu.in

**Last date**: Ten days from the date of advertisement

Note that the candidates will be short-listed initially based on qualification, and work experience and only the short-listed candidates will be called for interview.