



BMU/IQAC/2023/001

Date: 28th April 2023

11th Meeting of BMU Internal Quality Assurance Cell (IQAC)

Minutes of Meeting (MOM)

1. 11th Meeting of the IQAC was held on Friday, 28th April 2023 at 11:00 PM in the Board room, First floor, Gateway Building (Block – A), BMU Campus, 67th KM milestone, NH-8, Sidhrawali, Gurugram, Haryana – 122413.
2. The following were present (*constitution members of IQAC notified by Ref. No: BMU/RO/2022/924 on 1st October 2022*) in the meeting:

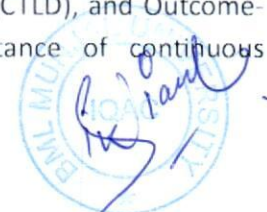
SN	Constitution	Name	Designation	Membership
1	Head of Institution	Dr Shyam Menon	Vice Chancellor	Chairperson
2	Senior Administrative Officers	Dr Jaskiran Arora	Professor and Dean, SOM & Education Quality	Member
3		Abhay Sharma	Registrar	Member
4		Col. Mohit Bawa	Dean Student Welfare & Administration	Member
5		Santanil Dasgupta	Director-CGDC	Member
6		Ms. Suneet Soni	Controller of Examinations	Member
7	Teachers	Dr Kavita Chawla	Assistant Professor, SOL	Member
8		Dr Amrisha Pandey	Assistant Professor, SOL	Member
9		Dr Chhayabrita Maji	Associate Professor, SOET	Member
10		Dr Ashok Suhag	Associate Professor, SOET	Member
11		Dr Atul Mishra	Assistant Professor, SOET	Member
12		Dr Nandita Choudhary	Professor of Practice, SOET	Member
13		Dr Richa Mishra	Associate Professor, SOM	Member
14		Dr Sangita Dutta Gupta	Associate Professor, SOM	Member





15		Dr Sucheta Sardar	Assistant Professor, SOM	Member
16	Member from the Management	Ms Shuchika Vinayak	Assistant Director, Admission	Member
17	Nominees from local society, students, Alumni	Ms Anita Gupta	Principal, Raman Munjil Vidya Mandir, Gurugram	Member
18		Mr Utkarsh Singh	Alumni, BMU-CSE (2014-18)	Member
19		Ms Rubal Rathi	Ph.D. student, SOM	Member
20		Mr Rajat Mathur	Managing Director, Morgan Society	
21	Nominee from Employers/stakehold ers	Ms. Vaijyanthi Srinivasaraghavan	Associate Partner, IBM Global Services India, Bangalore	Member
22	Director- IQAC	Dr Rik Paul	Associate - Professor	Member Secretary

3. The meeting opened with a welcoming note from the Chairperson of the Internal Quality Assurance Cell (IQAC), confirming the quorum and setting the stage for the discussions ahead. The agenda was then presented for consideration and discussion.
- 3.1 The minutes of the last meeting were confirmed, providing a comprehensive understanding of the previous discussions and decisions.
- 3.2 The reconstitution of the IQAC, approved by the Vice-Chancellor and officially notified, was communicated to the IQAC quorum. Director IQAC provided a detailed review of the feedback given by the NAAC Mock Peer Team during the session conducted on April 5-6, 2023.
- 3.3 All Deans were advised to prepare their presentation slides for the upcoming final NAAC Peer Team visit, ensuring readiness and effectiveness during the evaluation process.
- 3.4 Members collectively suggested conducting additional workshops focused on AACSB accreditation, Centre for Teaching and Learning Development (CTLD), and Outcome-Based Education (OBE) activities, emphasizing the importance of continuous professional development.





- 3.5 Members were briefed on the ongoing preparatory work for the upcoming National Institutional Ranking Framework (NIRF) data submission, underscoring the significance of accurate and timely data compilation.
- 3.6 Director IQAC proposed the creation of a research publication volume covering the academic years 2017 to the present, promoting the documentation and dissemination of scholarly contributions within the university. The meeting welcomed new members to the IQAC quorum, fostering inclusivity and acknowledging the value each member brings to the quality assurance initiatives.
- 3.7 Members were updated on the ongoing preparatory work, involving data compilation from all departments for the IQAC audit in the current academic year (2022-23) and readiness for the NAAC process.
- 3.8 Detailed presentations and discussions were conducted on Data Verification and Validation (DVV) and Institutional Information Quality Assurance (IIQA), ensuring a comprehensive understanding among the IQAC members.
- 3.9 The meeting was formally adjourned with a vote of thanks extended by the Chairperson, expressing gratitude for the active participation and valuable contributions of all attendees.

Director IQAC





CC to: IQAC constitution
PS to VC for information and records

Attendance of the attendee:

SN	Constitution	Name	Membership
1	Head of Institution	Dr Shyam Menon	Chairperson
2	Senior Administrative Officers	Dr Jaskiran Arora	Member
3		Abhay Sharma	Member
4		Col. Mohit Bawa	Member
5		Santanil Dasgupta	Member
6		Ms. Suneet Soni	Member
7		Teachers	Dr Kavita Chawla
10	Dr Ashok Suhag		Member
11	Dr Atul Mishra		Member
12	Dr Nandita Choudhary		Member
13	Dr Richa Mishra		Member
14	Dr Sangita Dutta Gupta		Member
15	Dr Sucheta Sardar		Member
16	Member from the Management		Ms Shuchika Vinayak
17	Nominees from local society, students, Alumni	Ms Anita Gupta	Member
18		Mr Utkarsh Singh	Member
19		Ms Rubal Rathi	Member
20		Mr Rajat Mathur	
22	Director- IQAC	Dr Rik Paul	Member Secretary

