

9th Meeting of BMU Internal Quality Assurance Cell (IQAC)

Minutes of Meeting (MOM)

1. 9th Meeting of the IQAC was held on Friday, 29th April 2022 at 10:00 AM in the Board room, First floor, Gateway Building (Block – A), BMU Campus, 67th KM milestone, NH-8, Sidhrawali, Gurugram, Haryana – 122413 and through google meet.
2. The following were present (*constitution members of IQAC notified by Ref. No: BMU/RO/2021/018 on 28th January 2021*) in the meeting:

SN	Constitution	Name	Designation	Membership
1	Head of Institution	Dr Manoj K. Arora	Vice Chancellor	Chairperson
2	Senior	Abhay Sharma	Registrar	Member
3	Administrative Officers	Col. Mohit Bawa	Dean Student Welfare & Administration	Member
4		Santanil Dasgupta	Director-CGDC	Member
5		Ms. Suneet Soni	Controller of Examinations	Member
6	Teachers	Dr Dipankar Das	Associate Professor, SOM	Member
7		Dr Kavita Chawla	Assistant Professor, SOL	Member
8	Member from the Management	Dr S N Suri	Representative of the Management, BMU	Member
9	Nominees from local society, students, Alumni	Tanushree Srivastava	Alumni, BMU MBA (2014-16)	Member
10		Vishal Sharma	Existing Student, BMU-CSE (2017-21)	Member
11		Hitkul	Alumni, BMU B.Tech. (2014-18)	Member
12	Nominee from Employers/stakeholders	Capt. Sameer H Pande	Hero Moto Corp Ltd.	Member
13	Dy. Director- IQAC	Dr Rik Paul	Associate Professor - SOM	Member Secretary



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3. The meeting commenced with a warm welcome from the Chairperson of the Internal Quality Assurance Cell (IQAC). The quorum was confirmed to ensure that the meeting could proceed smoothly. The agenda was presented for discussion, covering various key points to be addressed during the meeting.

3.1 The minutes of the last meeting were confirmed, and any necessary clarifications were discussed and the approved constitution of the IQAC, as sanctioned by the Vice-Chancellor and duly notified, was presented to the quorum. Additionally, a proposal for the reconstitution of the IQAC constitution was introduced for consideration.

3.2 The Director of IQAC suggested improvements to the feedback system, emphasizing the need for survey questions related to curriculum design. Furthermore, it was proposed to include responses from parents in the feedback process.

3.3 The Registrar, Mr. Abhay Sharma, highlighted the importance of a well-defined mechanism for identifying advanced and slow learners. This suggestion was made with the intention of emphasizing personalized learning approaches.

3.4 It was proposed that the feedback process be centralized, with data from all schools made available on the university's website. Additionally, there was a recommendation to rewrite the feedback write-up, incorporating experiential learning aspects.

3.5 The Director of IQAC recommended an increased focus on paper publications in Q1 quality journals to enhance the academic standing of the institution and also emphasized the importance of establishing Memorandums of Understanding (MOUs) exclusively with reputed industry/organizations.

3.6 The quorum collectively reviewed the progress of the IQAC's work and expressed satisfaction with the ongoing initiatives. It was agreed to initiate fresh preparations for the upcoming NAAC application.

3.7 The status of implementing outcome-based education and the assessment of Program Outcomes (PO) and Course Outcomes (CO) across the university's schools were thoroughly reviewed.

3.8 The constitution members of the IQAC expressed satisfaction with the progress made towards ensuring the quality of education and NAAC preparedness. Additionally, the meeting was adjourned with a vote of thanks extended by the Chairperson, acknowledging the valuable contributions and active participation of all attendees.

Dy. Director IQAC

CC to: IQAC constitution

PS to VC for information and records

Attendance of the attendee:

SN	Constitution	Name	Membership
1	Head of Institution	Dr Manoj K. Arora	Chairperson
2	Senior Administrative Officers	Abhay Sharma	Member
3		Col. Mohit Bawa	Member
4		Santanil Dasgupta	Member
5		Ms. Suneet Soni	Member
6	Teachers	Dr Dipankar Das	Member
7		Dr Kavita Chawla	Member
8	Member from the Management	Dr S N Suri	Member
9	Nominees from local society, students, Alumni	Tanushree Srivastava	Member
10		Vishal Sharma	Member
11		Hitkul	Member
12	Nominee from Employers/stakeholders	Capt. Sameer H Pande	Member
13	Dy. Director- IQAC	Dr Rik Paul	Member Sectary

